



North Dorset Sub Aqua Club  
Club No 0975



Distribution: Club Members

24th March 2024

**MINUTES OF NORTH DORSET SUB AQUA CLUB ANNUAL GENERAL MEETING  
29<sup>TH</sup> FEBRUARY 2024 HELD FIDDLEFORD INN**

Present	Nicola Chattaway (Chairman), Giles Adams (Treasurer/Equipment Officer), Andy Douch (Dive Officer), Jules Carter (Training Officer), John James, Gwyn James, Annette Painter, Adrian Jupe, Simon Glen, Jan Evans, Terry Evans, Simon Wells, Graham Brown, Edward Friel, Jay Friel, Michael Miller (Secretary)
Apologies	Terry Moore, Steve Fox, Kathryn Osborne, Dave Andrews

	<b>Actions</b>
<p><b>ITEM 2 – MINUTES OF PREVIOUS MEETING</b></p> <p>The minutes of the previous AGM were signed as a true account. There were no matters arising from the minutes.</p> <p><b>ITEM 3 – INTRODUCTION &amp; CHAIRMAN’S POINTS</b></p> <p>NC – Thanked everyone for attending and that we plan to have a brief meeting. It is important to have the meeting as it gives the membership a say in how the club is run in the future. The club is around half the size it was a few short years ago, it would be good to continue contact through social events and diving locally and further afield.</p> <p><b>ITEM 4 – FINANCIAL REPORT</b></p> <p>GA – In the last 12 months we have lost another member. The club accounts are down £1133.24, some of the outgoings in this period are one off/ not occurring annually, the largest being getting the compressor serviced by a 3<sup>rd</sup> party. Income from kit hire and gas fills totalled £454.70. The compressor filters are in good condition and will not need to be replaced until next season, we have purchased two years’ worth of filters. The current level of membership income should cover the compressor costs going forward.</p> <p>AD – The O<sub>2</sub> cost ~£700pa but the income is only ~£450, do we need to look at increasing prices to cover costs?</p> <p>JJ – The total of a 2 year average cost of the compressor and O<sub>2</sub> cost us £1350pa, meaning we are operating at a £900pa loss. Part of the cost was the service which will not be required as serviced in-house.</p> <p>GJ – What is the requirement for compressor servicing and maintenance from our insurance perspective? It is stipulated by the insurers that the compressor should be well maintained. We will have it air tested again.</p> <p><b>ITEM 5 – EQUIPMENT OFFICER’S REPORT</b></p> <p>GA – The club still has 5 sea regs in service, 5 un-serviced pool use regs, 7 stab jackets. All of the cylinders are in test except from the two 10l as no</p>	

one uses them. The nitrox clean cylinders are good until August, we will get them cleaned again.

Compressor and moisture meter are operating well and the kit is all in good condition. A note on insurance, following on from recent events with club compressors exploding, the insurance does not cover this, and they are covered from fire damage and accidental damage.

#### **ITEM 6 – DIVE OFFICER’S REPORT**

AD – We have had a year of safe diving, members have been good at sending in their dive logs. As we are all getting older ensure we are diving within your limits and ensure you keep you kit in service. There have been no issues that I’ve been made aware of.

#### **ITEM 7 – TRAINING OFFICER’S REPORT**

JC- Lucy Millard is considering doing the new Ocean Advanced course Bsac are offering. Sport Diver is advised as it includes the rescue element, not just depth progression. This will be online theory.

We have not had a new inquiry for a few months, we are listed on Bsac as not offering training at present.

#### **ITEM 8– SOCIAL SECRETARY’S REPORT**

MM – The social element to this club is very important, regularly meeting up for a social leads to people making plans to go diving and leads to a thriving club. We had a few event through the year and they were all well attended by the membership. Suggestion to hold the sausage sizzles again throughout the summer.

NC – We only had 7 pub nights last year, especially in the winter months we should try and meet fortnightly pub night, moving locations so everyone should have a meeting near to them. If anyone has any social event suggestions to let the committee know.

#### **ITEM 9 – MEMBERSHIP SECRETARY’S REPORT**

NC – Club consists of 21 members and are all mostly active divers. An update contacts list has been circulated, If anyone has any changes to make to their details please let us know. Membership subscription is £8 pcm for divers and we have no plan on increasing them.

#### **ITEM 10 – WELFARE OFFICER’S REPORT**

Steve Fox is taking over the role of Welfare Officer, he has all the relevant details to be DBS checked by Bsac.

#### **ITEM 11 – ELECTION OF COMMITTEE**

NC dissolved the existing committee.

Election of new committee:

*Chairman – Nicky Chattaway*

*Secretary – Michael Miller*

*Treasurer – Giles Adams*

*Equipment Off – Giles Adams*

*Dive Officer – Andy Douch*

*Training Officer – Jules Carter*

Proposed – GJ. Second – EF

Proposed – EF Second – GJ

Proposed – MM Second – NC

Proposed – AD Second – MM

Proposed – GB Second – JC

Appointed by AD

The roles of Membership secretary and Social secretary will remain unfilled, the responsibilities will be managed by the committee.

#### **ITEM 12 – NDSAC SAFEGUARDING & WELFARE ANNUAL REVIEW**

Whilst Steve is being introduced to his new role the committee will ensure the documents are updated in time for the next AGM.

**ITEM 13 – COMPRESSOR & GAS CHARGES**

The current charges are ~25% of commercial rates. These are subsidised as the club needs to offer members some benefit to paying their subscriptions. A discussion was had and the membership are happy to increase charges. GB will send Nitrox charges to the committee to review. Membership voted in support to increasing Air fills to £3 per cylinder.

**ITEM 14 – CLUB WEBSITE & SOCIAL MEDIA**

GA – The 2022 AGM minutes quote that the public and private Facebook pages would be merged. This has not happened, does the club want both?  
JC – Whatsapp is used now for the ‘banter’, we will need to keep the public page so that we have a presence.

We can keep the public Facebook page so that members can post and show we are active, however we can set up admin approval on posts so that they can be checked for appropriateness before being out in the public eye.

JJ to remove Private page.

GA – [www.NDSAC.co.uk](http://www.NDSAC.co.uk) is our current website, the domain costs us £61pa, of which we also have .org and .org.uk. We are spending ~£300pa do we need all of these?

GJ – The website holds club information, events, document storage and is required by Bsac.

By rights for the organisation that we are it should be .org.uk. March is when the domain registration is due, JJ happy to move the website from .co.uk to .org.uk and will cancel the .org domains.

MM – To help with online presence if members send photos or stories we can do a monthly update post.

**ITEM 15 – DIVING 2024**

Mylor Creek – 29<sup>th</sup> May – Diving from the Black Pig. See GA for more info.

Plymouth – 20<sup>th</sup>/21<sup>st</sup> July – Spaces available. See JC for more info.

Cornwall – 10<sup>th</sup>/17<sup>th</sup> Aug – Penzance Camping. See GA for more info.

Lanzarote – 19<sup>th</sup>/26<sup>th</sup> Sept – Safari Diving, Spaces, ~£1200. See GA for more info

**ITEM 16 – ANY OTHER BUSINESS**

Pool – Kathryn is working on Claysmore which is starting to look positive. It is a better option so hope it works out,

**DATE FOR THE NEXT MEETING**

NDSac AGM Thursday 27<sup>th</sup> February 2024 8pm Venue TBC

**Meeting closed – 20:36.**

{Original Signed}

Nicky Chattaway  
Club Chairman  
for NDSac